

# **Table Of Contents**

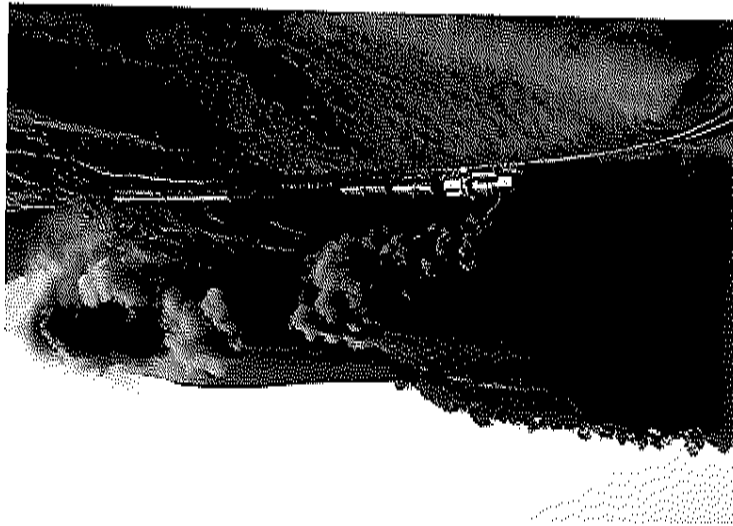
**Chapter 1: INTRODUCTION & OVERVIEW**

**Chapter 2: PERFORMANCE HIGHLIGHTS**

**Chapter 3: HUMAN RESOURCE AND OTHER  
ORGANISATIONAL MANAGEMENT**

**Chapter 4: FINANCIAL STATEMENTS AND  
RELATED INFORMATION**

**Chapter 5: FUNCTIONAL AREA SERVICE  
DELIVERY REPORT**



# Introduction & Overview



## CHAPTER 1

## CHAPTER 1

### Introduction & Overview

#### 1.1 Foreword of the Mayor



It is a great pleasure for me to table this report to our direct stakeholders, which everyone is residing in the borders of Ingwe municipality.

This annual report illustrates the extent to which the Council and the community depend on each other, and the significance of that relationship for the well-being and the future of this town. The political and legal shape of the council provides a local authority that is accountable to the community: the participation of citizens in the democratic process and their financial support legitimize what is done in the name of that authority.

While this relationship is governed by law, it is far from being dry and boring. It is about the town, its people, how they live today and what they will do in the years to come. It deals with issues such as how the town will grow, the pace of development, safety on the roads, whether the environment is healthy, what service are urgent and vital than others and where and how these services will be provided.

And so, the business of the Council is the business of every citizen. It is in everyone's interest to know what the council does, how it works, and what its policies are. A report such as this one can only give a flavour of the council's activities, but it is a good starting point for anyone who wants to learn more about his or her local authority. It is also a key resource for the citizen as the ultimate governor of what happens in our society.

As you will read, it highlights activities that are in our IDP and how far we have gone in implementing these tasks that we, together with our communities have set ourselves out to do in the name of bringing a better life to our community.

Cllr NP Luzulane  
Mayor of Ingwe Municipality

Regards

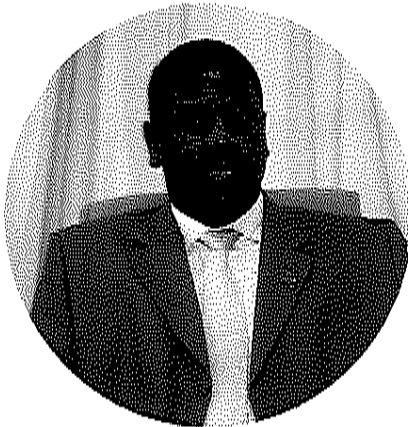
Please accept my appreciation for the support from the Deputy Mayor, Speaker, Chief Whip, Executive Committee members and all other councillors for their assistance in achieving our goals. The Municipal Manager and their staff must also be commended for their hard work and dedication to achieve the vision of our government and the plan to make local government work that we confessed to have in our manifesto

## Conclusion

We have embarked in public participation programs like Mayoral road shows and many more events and programs that sought to expand our community and government participation. Notwithstanding the fact that our successes are real and measurable and that our achievements are a source of pride to us, we have launched our Sisonke train and we see it a good economic spinner for our local community and a huge tourist attraction to our town. As part of our commitment to the social cohesion and youth development and creating access for young people we have sponsored youth programmes. The Council took great care in observing the principles of equity, affordability, sustainability and cost efficiency in the compilation of these documents. We are confident that the Municipality's revenue base is well established. Therefore, as a growing population, the wellbeing of our community is paramount and we have a duty to protect and maintain our existing infrastructure and assets to meet the needs of current and future generations. We have been steadfast in making sure that we budget adequately for all, our physical structure, because we have realized, like everyone in the developing world that there can never be a sustainable development without sound infrastructure.

## 1.2 MUNICIPAL OVERVIEW:

### Office Of The Municipal Manager



The 2009/10 financial year has been the challenging and significant in the country as a whole since there were preparations for the world cup. Beside the world cup preparations it must be noted that the world has been experiencing the global economic recession. The Ingwe municipality is mainly located and surrounded by rural settlements, where high levels of social and economic backlogs are extreme. This indicates that as the organization we rely on grants in order to ensure service delivery within the area of jurisdiction. Having highlighted the above mentioned challenges, I would like to present the Annual report for 2009 /2010 financial year. The aim of the report is to inform all the Stakeholders with regards to service delivery outcomes and provide feedback on performance against the target performed during the 2009/2010 financial year. The report is tabled in order to ensure transparency, accountability and compliance as legislated.

The Annual Report of the municipality is compiled in line with the requirements of both the Municipal Finance Management Act (MFMA) of 2003 and Section 46 of the Municipal Systems Act of 2000. The MFMA stipulates that within 7 months after the end of the financial year the report must be tabled at Council by the Mayor. After the consideration by Council the Municipal Manager must publish the annual report to the affected stakeholders for the purposes of obtaining concerns in respect to issues raised in the annual report.

The year 2009/2010 was a busy one for the Ingwe Municipality; it was a year where many challenges facing the municipality were tackled head on. After an extensive public participation process where all communities that form part of the Ingwe Municipal area were consulted on our new developmental priorities. The municipality attempts to follow the following models to ensure optimum service delivery within the limited resources:

Services should be designed with the needs of those on the outside first, rather than the needs and structures of departments at the core. Community journey mapping is a powerful way to capture the experience of a community through their own eyes. It identifies how services may overlap and where the high or the low points are in the customer's experience. These are not always what the public service provider assumes them to be. Mapping out a customer journey is a very effective way of communicating back to the service delivery organization, the problems that customers face including frontline staff and policy makers.

## SERVICE DELIVERY EXCELLENCE

Essentially, service delivery excellence has its firm basis on providing the optimum services to the community of Creighton and its periphery areas. This concept is also in line with the target of achieving an unqualified report in 2010. The Office of the Municipal Manager has identified areas that needed immediate overhauling, e.g. PMS and IDP. An appointment to this effect will be made soon, thus drastically reducing the risk of unfavorable audit reports.

The municipality is a firm believer in business development and the creation of a conducive business environment, the launch and the opening of the Sisonke Train, has exposed the locals to business opportunities along the train routes. This project is a joint venture between Ingwe Municipality and Four Winds Operators..

Currently, indigent families make up a very high percentage of our population. Our Council understands the importance of supporting these families through what is known as indigent subsidies. We are also mindful that many people had to deal with pressures such as increased poverty, unemployment, diseases and petrol and grocery prices and rising unemployment during the past financial year. Therefore, we have promoted our health development programs to cater for these and other families so that they are not left behind in the development of the town and her people. To all my Senior managers and the rest of the staff I take off my hat to you and thank you for the selflessness and dedication to your work. The way you have stood your ground to all adversaries facing you.

Regards

GM Sineke  
Municipal Manager

## Location of the Municipality

The Ingwe Local Municipality is situated on the Southern parts of KwaZulu-Natal, and is one of the local municipalities that fall under the Sisonke District Municipality, which borders on the Eastern Cape and Lesotho. It is approximately 1970km<sup>2</sup> in extent, which makes the second largest municipality within the District bordered by Umzimkulu and Ubuhlebezwe to the south, Richmond and Umsunduzi to the west, Impendle to the north and KwaSani to the East. The Municipal Head Office is located in Creighton 112 km south-west of Howick and 176 km north-east of Kokstad. The Ingwe Municipal area is demarcated into ten wards. Three towns anchor the area namely, Creighton, Bulwer and Donnybrook. The town of Creighton fulfils the role of being the administrative centre for Ingwe and acts as the commercial centre for its surroundings within the municipal area. The rest of the municipal area consists of Tribal areas, which dominate the area, namely; Madzikane-Bhaca T.A, Isibonela Esihle T.A, Amakuze T.A, Sizanani T.A, Umacala-Gwala T.A, Zashuke T.A, Qadi T.A, Bidla T.A, Vukani T.A, Amangwane T.A, and Vezakuhle T.A. There are also a number of rural settlements within the above traditional areas where the majority of the population is resident.

Below is a table briefly summarizing the key factors and figures of the Ingwe local municipality. More information in this regards will be highlighted under the Analysis phase later in the

Basic facts	Basic figures
	2009
Total population	114 120
Total number of households	21 953
Ingwe population as % of Sisonke District Municipality	24%
% of total population urbanized	19%
total population living in rural areas	81%
Age profile	
0-4	13 992
5-14	34 505
15-34	34 034
35-64	20 680
65+	5345
Unemployment (% of income earning population)	29%
HIV/AIDS rate	KZN: 38.7 % Provincial average SDM: 35.8 % Antenatal Survey

(Sources: stats SA. 2005)





Mr. J.M. Nyide  
(Manager Infrastructure, Planning  
and Development)



Mrs. U.S. Mahlasela  
(Chief Financial Officer)



Mrs. SMN Brown  
(Manager Corporate & Social Development)



Mr. G.M. Sineke  
(Municipal Manager)



## 1.3 Executive Summary

### Vision

"Ingwe municipality will provide basic, quality and affordable services to all its communities and promote social and economical development while protecting the environment".

### Mission statement

The mission statement was developed in the 2009/10 IDP review as follows:

- Eradicate basic services backlog
- Accelerate housing delivery to create sustainable human settlement
- Rejuvenate the urban economy through urban renewal programs
- Facilitate rural economic development through the promotion of SMME's
- Develop and Co – ordinate an integrated poverty alleviation programs that will include government departments and private sector
- Provide pro-active combating mechanisms to deal with natural disaster
- Create opportunities for small scale farmers.

## 1.4 Key Priorities for Ingwe Municipality

The Ingwe Local municipalities priorities are linked to the key national performance areas:

- Infrastructure and service delivery
- Good governance
- Municipal transformation and institutional development
- Municipal financial viability
- Local economic development

### 1.1 Overview of Municipal Objectives

The aim is to facilitate increased accountability among the citizens, political and administrative components of the municipality, facilitate learning and improvement through enabling the municipality to employ the best approaches for desired impact and improve service delivery.

Provide early warning signals in case of a risk against implementation of the IDP and ensuring that the system itself makes provision for Council to be timeously informed of risks for facilitation and intervention. Facilitate decision-making through an appropriate information management mechanism enhancing efficient, effective and informed decision making, especially in allocation of resources.

Enabling Institutional Framework – Governance and Management

Critical to the success of municipal governance, is the undertaking in terms of the municipality's vision, in creating an administration that would be responsive to the needs of all our people. The challenges experienced at the municipality cuts across different spheres of government. The municipality therefore acknowledges the need for closer intergovernmental Relations with other spheres of government.

### Decision making models

The municipal council is the decision making body and must hold at least four ordinary meetings per annum. The following tables indicate the number of meetings held during the 2009/2010 financial year.

### Ordinary Council Meeting Dates:

30 July 2009,  
01 October 2009,  
10 December 2009, 28 January 2010, 11 March 2010,  
27 May 2010

Councillor	Ward	No. Of Meetings Scheduled	No. Of Meetings Attended	No. Of Meetings Absent
W. B. Dlamini	4	6	5	1
M.A. Dlamini	5	6	6	0
S.V. Zulu	2	6	6	0
B.P. Malunga	6	6	5	1
P.Z. Duma	9	6	6	0
B.C. Mincwabe	2	6	6	0
M.W. Mtolo	6	6	6	0
D.P. Zaca	8	6	6	0
D.R. Ngcamu	3	6	6	0
H.A. Ngcobo	7	6	6	0
F.M. Makanya	4	6	4	2
B.L. Nzimande	7	6	5	1
M.C. Nzimande	1	6	6	0
S.E. Dlamini	2	6	6	0
E.R.S. Shakhane	9	6	5	1
M.J. Mthembu	8	6	5	1
K.S. Madala	1	6	6	0
M.A. Malunga	6	6	4	2
M.C. Cekwane	10	6	6	0
N.P. Luzulane	1	6	6	0

**Special Council Meeting Dates:**

19 August 2009,  
29 March 2010,  
28 April 2010,

Councillor	Ward	No. Of Meetings Scheduled	No. Of Meetings Attended	No. Of Meetings Absent
W. B Dlamini	4	4	3	1
M.A Dlamini	5	4	4	0
S.V Zulu	2	4	4	0
B.P Malunga	6	4	2	2
P.Z Duma	9	4	3	1
B.C Mncwabe	2	4	4	0
M.W Mtolo	6	4	4	0
D.P Zaca	8	4	3	1
D.R Ngcamu	3	4	4	0
H.A Ngcobo	7	4	3	1
F.M Makhanya	4	4	4	0
B.L Nzimande	7	4	3	1
M.C Nzimande	1	4	4	0
S.E Dlamini	2	4	4	0
E.R.S Skhakhane	9	4	4	0
J Mthembu	8	4	3	1
S Madlala	1	4	4	0
M.A Malunga	6	4	4	0
M.C Cekwane	10	4	4	0
N.P Luzulane	1	4	4	0

The above two tables indicates that there has been the total of 6 ordinary Council and 4 Special council meetings during the 2009/2010 financial year

**EXCO Meetings Dates:**

07 July 2009; 08 September 2009;  
17 November 2009; 19 January 2010;  
23 February 2010; 20 April 2010

Councillor	No. Of Meetings Scheduled	No. Of Meetings Attended	No. Of Meetings Absent
N.P Luzulane( Mayor)	6	6	0
M.W Mtolo (Dep. Mayor)	6	6	0
S.V Zulu	6	5	1
D.R Ngcamu	6	6	0

**SPECIAL EXCO MEETINGS DATES**

Councillor	No. Of Meetings Scheduled	No. Of Meetings Attended	No. Of Meetings Absent
N.P Luzulane( Mayor)	5	5	0
M.W Mtolo (Dep. Mayor)	5	4	1
S.V Zulu	5	4	1
D.R Ngcamu	5	2	3



## **Putting ethics into action**

The Audit committee is further an attempt to prevent qualified and adverse audit reports, therefore, to ensure its independence, this committee reports directly to council, via the office of the speaker.

The council therefore has to be its own watchdog over members who are falling short of the standards set in the Code of Conduct, but also has to act fairly, adopting a democratic process for dealing with breaches of the Code. The Code vests the council, alternatively the MEC with the authority to impose sanctions for the breach of the Code. This means that the council needs to be in agreement on what sanction to apply. Importantly, a council may not suspend or remove councilor from office; however, it may request the MEC to take such action.

## **Strategies versus Implementation**

The approval of a revised organizational structure assisted to link the different strategies to the administration. To this end all positions in the different directorates were evaluated in terms of their relevance of delivering to the requirements of the approved IDP. The first phase of comparing and linking management salaries with associated salaries in the market was also completed. Full implementation of the latter, will be rolled out over the ensuing years



# Performance Highlights



## CHAPTER 2

[illegible]



Roads Backlogs	June 2008			June 2009			June 2010		
	Required	Budgeted	Actual	Required	Budgeted	Actual	Required	Budgeted	Actual
Backlog to be eliminated (No. Of HH Not receiving minimum standard of service)	381 km	8.5	8.5	372.5km	6.5	6.5	366km	0	0
Backlog to be eliminated (%)	100%			98.3%			97.8%	0	97.8%
HH identified as backlog/ Total HH)									
Spending on new infrastructure to eliminate backlogs (Rand 000)	285 750 000	4 400 000	4 400 000	279 375 000	4 200 000	4 200 000	274 500 000	0	0
pending on Renewal of existing infrastructure to eliminate backlogs (Rand 000)	60 000 000	200 000	200 000	59 800 000	200 000	200 000	59 600 000	200 000	200 000
Total spending to eliminate backlogs (Rand 000)	0		4 600 000	0		4 400 000	0	0	200 000
Spending on maintenance to ensure no new backlogs created (Rand 000)	0	0	0	0	0	0	0	0	0



PROGRAMME	ANNUAL TARGET	TARGET MET (YES/NO)	REASONS FOR VARIANCE	REMEDIAL MEASURES
IDP	Annually review IDP	Yes	N/A	N/A
PMS	Annually review PMS	Partially	PMS not properly aligned	Ensure alignment is effected
Annual Report	Annually prepare	Yes	Baseline data not yet updated	Update baseline & backlogs data
Audit Committee	Functional Audit Committee	Partially	PMS not yet aligned	Ensure alignment is effected & Capacitate audit committee through training / workshops
MPRA	Supplementary Roll	Yes	N/A	N/A
GRAP	Implement GRAP	Yes	N/A	N/A
Fixed Asset Register	Update Asset Register	Yes	N/A	N/A
Indigent Policy & Register	Implement indigent policy & Annually update the register	Partially, the policy has been implemented & the indigent register in process	Wards geographic location is the challenge in order to verify data	Engage wards committees & Local individuals to verify
Electronic Supplier database	Update electronic supplier database	Yes	N/A	N/A
Debt collection	Implement Dept collection policy	Yes	N/A	N/A
Sisonke Stimela & Railway	To ensure acceleration of tourism within Ingwe	Yes	N/A	N/A
Bhengu Gallery	To ensure acceleration of Tourism within Ingwe	No	Funding	Application for funding is done & follow up are being effected
Poverty Alleviation	To reduce poverty in Ingwe through assisting communities	Yes, 9 Poultry, 4 Sewing & 2 Block making Projects implemented	N/A	N/A

PROGRAMME	ANNUAL TARGET	TARGET MET(YES/NO)	REASONS FOR VARIANCE	REMEDIAL MEASURES
Sports	To engage youth through sport activities	Yes, successful SALGA & Mayoral Cup	N/A	N/A
Participation & Involvement of Ward Committees, Disabled Forum	To ensure that communities are represented in the municipal affairs	Yes	N/A	N/A
Sports fields	Three sport fields planned for construction	Partially, Kilmun sportfield completed, Mpumulwane & Magqumbeni Sport fields not completed	The contractor abandoned work (Mpumulwane). The scope of work changed (Magqumbeni)	Procurement in process Re application for additional funding
Community Halls	One community hall planned for construction (Qulashe)	Yes	N/A	N/A
Taxi Rank	Two taxi ranks planned for construction	Partially, the Taxi Ranks are almost completed (Bulwer & Kulmon)	Late registration to MIG (Bulwer Taxi Rank) Engineer appointed late	Registration effected Appointed Engineer
Rehabilitation of roads	To construct 4km of surface road	Partially, the construction has resumed	The scope of work changed	Construction is monitored by IPD
Electrification	Implementation of pilot project (Emasamaneni)	Project is underway	N/A	N/A

Housing	Provision of housing (Ngcobos farm & Tams valley)	Projects are underway	Awaiting approval of re alignment by DoH No clear implementation guidelines Continuous changes in the housing policy	Engage DoH
Land Use Management System (LUMS)	Monitoring of the Town Planning Scheme	Yes	N/A	N/A

## INFRASTRUCTURE, PLANNING AND DEVELOPMENT CHAIRPERSON: GILR S V ZULU

The 09/10 financial year has been an exciting year for the IPD committee, as the committee we are responsible for the following:

- Ensure that the committee meetings are held at least once in month
- Monitor the implementation of infrastructural projects
- Prioritisation of projects to be funded by MIG and recommend to EXCO for their consideration

Our projects are mainly funded through the conditional grant, as the committee we are also responsible for ensuring that the grant is strictly spent on the projects that are already been approved and have financial commitments.

During the financial year there has been challenges that have been experienced:

- There has been outstanding projects that were not completed as per the schedule/ programme.

- There are infrastructural backlog, the grant received from MIG and other funders is not enough to address the current challenges, and this means that there are financial constraints.

- Conflicts between the Engineer and the Contractor (Implementing Agents)

- The environmental procedures consume lot of time and delay the implementation of the projects i.e. Environmental Impact Assessment (EIA).

Our successes as the Committee are as follows:

- The following projects for have been completed this includes  
Community Halls: Mphithini, Qulashe, Macabazini and Mahwaga  
Access Roads: Mjila and Nkompolo  
Sport Fields: Kilmon  
Housing: Bulwer

The other mentioned projects above are only awaiting hand over and the others hand over has been conducted.

- There are other projects that are in process since the initiation has taken place, it includes Tarr's valley Housing Project, Mpuumilwane Sportfield, Bulwer & Kilmon Taxi Rank.

## Social Facilities: Halls and Sports Fields

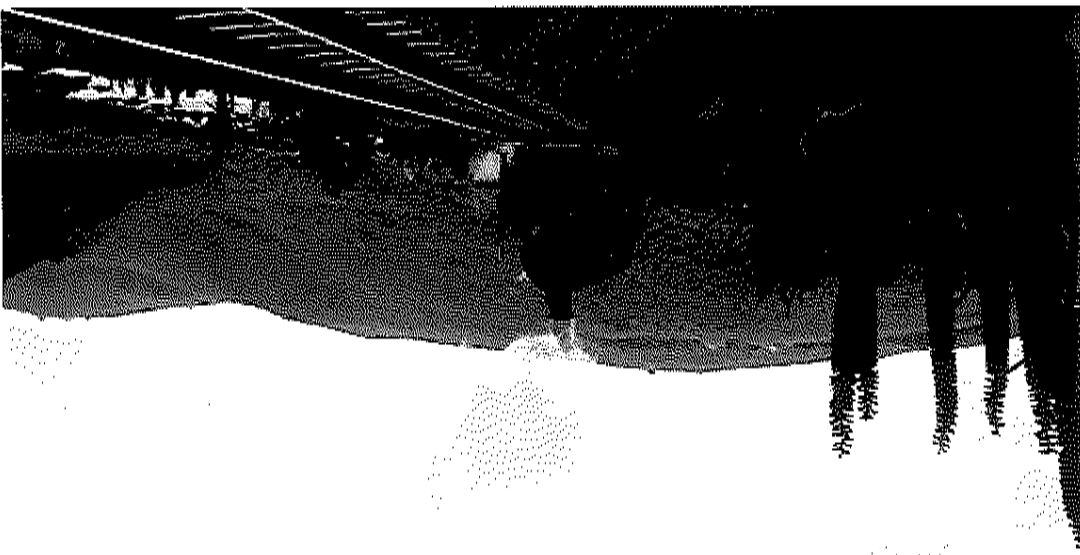
Below is a list of social Facilities that Ingwe actively maintains for its communities

Halls		Sports Fields	
Ward 1	Madwaleni / Zidweni	Ward 1	Mashayilanga
Ward 2	Sibonelo; Sibomvini; Masamini, Ngwagwane	Ward 2	Isibonelo
Ward 3	Gqumeni	Ward 2	Centocow
Ward 4	Sonyongwana; Tars Valley	Ward 3	Hlabeni
Ward 5	Nomandlovu	Ward 3	Gqumeni
Ward 6	Masamini; Ntakama; Khethokuhle	Ward 4	Sonyongwana
Ward 7	Sandanezwe; Mangwaneni; Nonguqa; Ncwadi	Ward 4	Creighton
Ward 8	Mnyamana; Bethlehem; Chibini	Ward 6	Sandanezwe
Ward 9	St. Charles; Bhambhatha; Mahwaqa; Bulwer; Nkwezela	Ward 7 & 9	Nonguqa Nkwezela
Ward 10	Bhidla; Nkelabantwana; Macabazini; Mqulela		

## SECTION: LOCAL ECONOMIC DEVELOPMENT (LED) & TOURISM

Ingwe Municipality played a key role in meeting the social, economic and material needs of their communities in the following manner:

### SISONKE STIMELA



The Sisonke Stimela is a luxury steam hauled tourist passenger train that has been developed and is owned by the Ingwe Municipality to run on the Cape-Natal Branch line between Creighton and Underberg and Pietermaritzburg.

The arrival of the 7 passenger coaches and power coach to Creighton on the 23rd September 2009 marked a significant milestone in the life of the Sisonke Stimela project. At this stage three other coaches, 2 Lounge coaches and 1 Dining coach were being restored.

The launch of the Sisonke Stimela on the 23rd April 2010 was a high point in the life of this project and saw a massive step in the fulfillment of the White Paper statement.

A train trip from Creighton to Ncwadi was undertaken where a very successful community event celebrating this occasion took place. Honorable Michael Mabuayakhu, MEC for Economic Development and Tourism who was the guest of honour was also accompanied by several other Members of Parliament, Mayors and Distinguished guests.

The Ingwe Municipality has since appointed a private operator, October Wind, to run the Sisonke Stimela.



## **MISSION TOURISM :**

The Centocow Mission is one of the largest mission centres established by the Trappist brothers in Kwazulu-Natal in the latter part of the 1800 and early 1900's. It forms part of the complex of monasteries and missions the monks created across the province from Mariannhill near the coast to East Griqualand and the valleys of the Midlands.

Buildings have been restored at Centocow Mission by funding leveraged by local government. The development of Centocow as a prime Tourist attraction has recently received two major occurrences which will move it forward. Firstly the production of the CD called "Hidden Treasures" which traces the story of those early Trappists and in particular Abbot Francis Planner.

The second occurrence is the progress made with the renovations to the accommodation and eatery at Centocow as a tourist destination. The official opening of Centocow Tourism by the Mayor Cllr. N.P. Luzulane on the 30th September 2009 was a special occasion for the Municipality. The function was attended by various dignitaries including the Department of Economic Development and Tourism. The challenge facing the Municipality now that we have created a very fine facility at Centocow is to promote and utilize it.

## **GERHARD BHENGU ART GALLERY :**

### **The lost son of Centocow :**

Gerhard Bhengu as a young man suffered from tuberculosis and was treated in the medical clinic attached to the Centocow Mission. It was here that he was first encouraged to draw and paint by members of staff at Centocow, which finally resulted in further artistic training at Edendale Teachers training College. Gerhard Bhengu went on to have a long career as an artist spanning from 1937 to his death in 1990. Gerhard Bhengu is now an internationally recognised artist and his artwork is represented in numerous public and private collections both locally and abroad.

An application is pending for the establishment of an Art Gallery celebrating the life of Gerhard Bhengu the iconic Artist who lived at Centocow in 1910.

## **AVI TOURISM :**

The success of the Zululand Birding Route as a best practice attracted the planners to probe the possibility of developing the Southern KZN Birding Route. At first glance it would appear that the 400 bird species to be found there would make the 300 species found within Sisonke seem an unattractive advantage by comparison. Until you look at the endemism of the species that occur and you realise that therein lies your comparative advantage.

"Developing South Africa into the world's leading birding destination for the benefit of birds, their habitats and communities through responsible avi-tourism" has become a reality in the area and resulted in the establishment

Of the Sisonke Bird Route part of the Southern KZN Bird Route.

Today birdwatchers from all over the world are intrigued with the birdlife in the area. The modest species count of 300 is completely overshadowed by an astonishing 16% of endemism these include many sought-after species such as the wonderful blue swallow and Cape Parrot.

In partnership with local communities as well as Birdlife South Africa and official guide has been published.

The Marutswa Forest Trail and Boardwalk, located close to the quaint country village of Bulwer is a joint initiative between the Bulwer Biosphere and the Sappi WWF Tree Routes Partnership. Birdlife South Africa and the Southern ZN Birding Route have incorporated the site into the route and will provide the marketing platform and other necessary services required to make the project a success.

The site currently comprises a network of arterial trails leading into the indigenous forest. The current development of this site is taking place within the forest where there will soon be a number of lookout jetties, decks and view points, allowing visitors to view the various layers of the forest, including the canopy.

A Vulture hide and feeding programme has been built and is shortly to be started.

So in short it can be seen that local government is fulfilling its mandate to proactively turn its comparative advantages into competitive advantages to attract tourist to the region and create a tourist economy.

## **Department of Corporate and Social Development**

### **Section: Libraries**

#### **Bulwer Library**

It has been a very exciting year for the Bulwer Library Services with the Cyber Cadet, the Wheelie Wagon and Toy library programmes being established.

Our Province is one of the Provinces in South Africa with the highest number of people who are illiterate. Through these programmes we have managed to provide ordinary people with very important skills, such as access to the Internet and the ability to read, which are fundamental to anyone who wants to be someone.

The Cyber Cadet's and internet cafes project has continued to put our library in the forefront of knowledge dissemination.

The introduction of the mobile "Wheelie Wagon" has allowed access to readers in distant areas within the jurisdiction of Ingwe Municipality.

The Toy library pilot project and reading competition indicated the Library's commitment to developing the children of Ingwe to exciting reading skills.  
The total membership stands at 363.



#### **Creighton Library**

Although the Ingwe Municipality has a small established library in Creighton the membership stands at 321 active members.

Disability Day was held in December 2009. Children were assessed for enrollment at Pholela special school by the Department of Health in collaboration with the Department of Education. There were more than three hundred people at this event.



The Local Aids Council has been formed. The Ingwe HIV/Aids strategy has been developed by members talking to one plan, one strategy and one monitoring and evaluation requirement of our National Government. Members were inducted on the strategy. Ward committee members have been trained on the basics of HIV and Aids. World aids day for community members and government departments was held in December 2009 at Centocow. World aids day for Ingwe employees was held in December 2009 at Bulwer. In January 2010 we held a bursary award function for the 2009 best performing matriculants. Senzo Cyril Sosibo was our best matriculants for 2009. The Municipality will cover all the cost for his tertiary education.

HIV, Senior Citizens and People with Disabilities

### **Special programs:**

CLLR N P LUZULANE

The successes during the year were the launch of various forums including Local Aids Council; Ward Aids Committees; Disability Forum; Youth Council; Mens Sector at a District Level; Senior Citizens Forum. There were also a number of events that took place within the municipality including the World Aids Day; International Day for Disabled people; Senior Citizens Day; Madiba Day and several Service Jumborees as well as Women's Breakfast. Other successes are the revival of the municipal policies and the organisational program.

The challenges that faced the committee were the formation and launch of a local Mens Sector; and the Women's Forum due to time constraints and a lack of appropriate terms of reference form the District Sector, but these will be launched this calendar year.

The Corporate and Social Development Committee deals with matters of Municipal governance; Administration Fleet Management; Special Programmes (HIV/AIDS; Gender Issues; Disability; Children); Youth; Local Economic Development and Tourism.

### **CORPORATE AND SOCIAL DEVELOPMENT COMMITTEE**

The Senior Citizen's forum has been formed and was launched in June 2010.



## Sports

The Ingwe Sports Council was formed comprising of the all sports codes.

### Boxing:

Four boxing clubs were active and were supplied with boxing equipment. Two local boxing tournaments were held in February and June 2010 respectively. Some boxers have been selected to represent the district in the provincial events and for the first time we have boxers that are selected fight in the national championships.



### Soccer:

Mayoral games were played in March, April and May 2010. A development squad was selected and taken through an intensive training program which included games against Maritzburg United FC and Golden Arrows FC. The aim of the program was to develop profiles for these players.



## CLLR M W MTOLO (DEPUTY MAYOR)

On the 18th July 2010 we held an Arts and Culture competition where different codes were competing. The winners of each code will represent Ingwe at the District Cultural Festival which will be held in December 2010.

indeed sustained. improvement are given the priority in order to ensure that the overall record of success is success. The committee is committed and will continue to ensure that the areas that need The listed activities are normally performed once in a year and again these have been a gr : host woMhlanga, llembé, ukweshwama, Traditional Dance, Ingoma, Kwaïto, Isicathamiya, etc. in this regards there are challenges that were experienced i.e. communication with the provin- cial department. The committee is in charge for organising cultural activities that include uMk- I mentioned above that the committee is also responsible for Arts and Culture activities. Also

been effected in order to ensure alignment. mittee is working with existing Ingwe Local Football Association (ILFA) the co operation has one that has attained successes, other reason for our success is linked to the fact that the com- tions. I'm very happy to announce that the overall performance of the committee has been the- tion to sport i.e. there is a shortage in sport facilities, even the existing facilities require renova- spite the successes it must be noted that there are still challenges that are experienced in rela- above was properly effected. On athletics the Ingwe is still number 1 within the District. De- NALOGA, Mayoral Cup and Boxing were the great success since the implementation of dic- tion. During the financial year the following were the achievements obtained, the KWA- of the stakeholders or beneficiaries are mainly the youth residing within the Ingwe area of juris- ment of various sport codes such as soccer, volleyball, boxing, netball, tennis etc. The majority in Sports, Arts and Culture. On sports related task, the committee is responsible for the develop- The committee is responsible for the development, oversight and searching for talents mainly

**SPORTS, ARTS & CULTURE COMMITTEE**



# CHAPTER 3



## Human Resources & Organisational Management

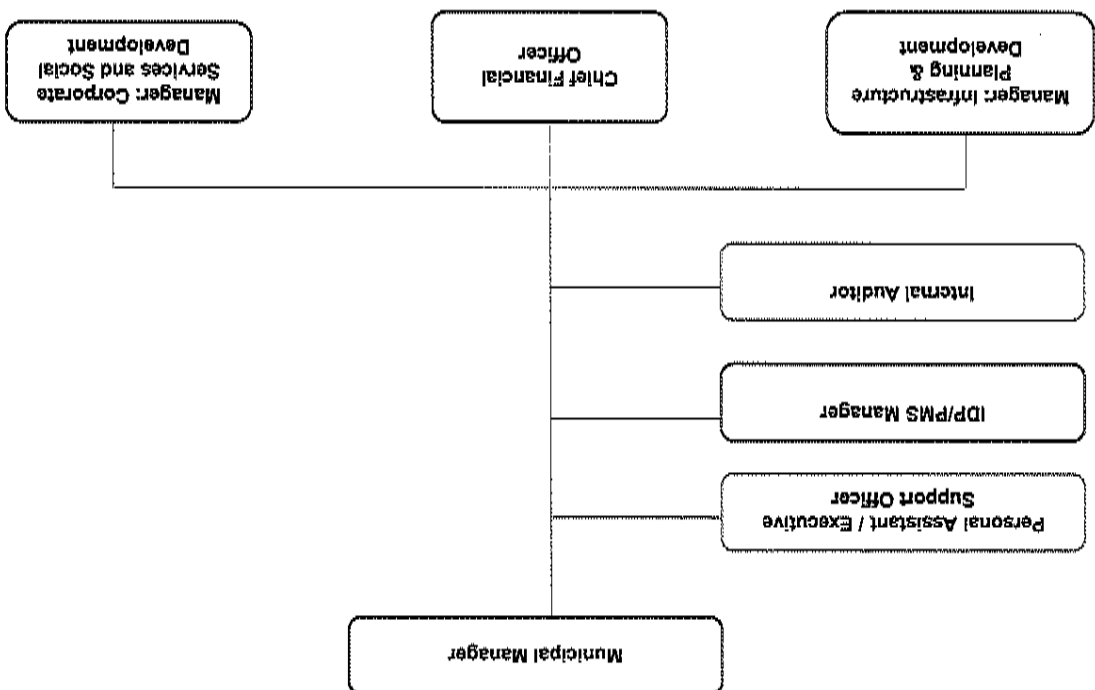




## CHAPTER 3 Human Resources & Organisational Management

### 3.1 Municipal and institutional organization

The Municipality has established a process or mechanism to regularly evaluate the staff establishment and if necessary review the staff establishment, in line with organizational objectives and development priorities. This mechanism provides for the review of the organizational structure at the beginning of the financial year, which entails revisiting each Department and Business Units to ensure that respond to the priorities contained in the Integrated Development Plan (IDP). Depicted below are the Departments that constitute the administration wing of the Municipality. This is the high level structure and below the high level of each Directorate there are various business units that are instrumental in the service delivery mandate of the organization.



Legal

In aid of enhancing administrative efficiency and accountability, a system of delegation was finalized and approved by Council. The purpose of this system of delegation is to review and update the existing delegations and further to devolve the powers and functions allowed by legislation, to any one or more of the organs, functionaries and/or officials of the Council. It is of utmost importance that officials know their powers and limitations, and in so doing avoid transgressing good governance principles.

## ***Creating Accountable and Democratic government***

To this end, legal assisted the Finance directorate to develop and maintain a list of contingent liabilities. These liabilities are costed and budgetary provision is now made on an annual basis to cushion the municipality against any claims that may be submitted against the municipality. Monthly and quarterly on all litigation matters enable Council to acquaint themselves with litigation matters.

## **ADMINISTRATION**

### ***Efficient and Effective Service Delivery***

The telephone management system: management and monitoring system was successfully implemented and the key processes in place entails the following:

- A new pin code database is installed, which allows the access to users.
- A zero tolerance approached has also been adopted in terms of abuse of the system.

The Agenda format and layout has been standardized. This led to an improvement in the esthetical layout, as well as in the interpretation of reports.

## **INFORMATION TECHNOLOGY**

ICT has been over a period of time faced numerous challenges which are effectively hampering service delivery. In addressing these challenges, a service provider has been engaged to address these challenges, as captured by our Internal Audit section.

As a result Satellite radio link are soon to be installed as Telkom has no immediate plans to install ADSL in our Locality (Creighton) which will not only significantly improve performance, but this will also save the municipality thousands of rands from Telkom data line rentals.

## **HUMAN RESOURCES MANAGEMENT & DEVELOPMENT SKILLS DEVELOPMENT**

Workplace Skills Plan for 2009/10 financial year was approved and submitted to LGSETA by June 2009 in order to facilitate planned development of employee skills thereby giving effect to the object of the National Skills Development Framework and Act.